



靈恩學校(幼稚園)

LING YAN SCHOOL(KINDERGARTEN)

教育局註冊編號/School registration number: 315656

電話/Tel: 2858-3339 傳真/Fax:2547-1318

香港西營盤皇后大道西 323 號安達中心 1 樓

1/F Andes Plaza, 323 Queen's Road West, Sai Ying Pun, Hong Kong

只供本幼稚園填寫 For Official Use Only

申請編號

Application No.: _____

收表日期

Submission Date: _____

入學申請表

Application Form for Admission

甲部：申請人資料

Part A: Applicant's Particulars

中文姓名： Name in Chinese		*性別： *Sex	<input type="checkbox"/> 男M	<input type="checkbox"/> 女F	相片 Photo
英文姓名： Name in English		家中常用語言： Spoken language at home			
出生日期： Date of Birth		年齡： Age			
*出生證明書號碼： *Birth Certificate No.		出生地點： Place of Birth			
住址： Home Address					
住宅電話： Home Telephone		手提電話： Mobile No.		電郵地址： Email address	
*申請班級： *Applying for Class	<input type="checkbox"/> 上午班 A.M.	<input type="checkbox"/> 下午班 P.M.	<input type="checkbox"/> 幼兒班 K1	<input type="checkbox"/> 低班 K2	<input type="checkbox"/> 高班 K3

*如使用出生證明書以外的身份證明文件，請註明。

*If identity document(s) other than Birth Certificate is used, please specify.

乙部：家長/監護人資料

Part B: Parent/ Guardian's Particulars

	父親 Father	母親 Mother	監護人(請註明關係) Guardian (please specify relationship)
中文姓名 Name in Chinese			
英文姓名 Name in English			
職業 Occupation			
電話號碼(手提)Tel.(Mobile)			
電話號碼(家居)Tel.(Home)			

丙部：現/曾就讀本幼稚園的兄弟姐妹或親友資料 (如適用)

Part C: Particulars of Siblings or relatives attending/ having attended this Kindergarten (if applicable)

姓名 Name:	學年 School Year:	班級 Class:	關係 Relationship:

家長可以親臨遞交報名表。請集齊以下文件，如不齊備，恕未能處理。

Parents may submit application form in person. The following documents are required to be submitted together with the Application Form, any application with outstanding document will not be processed.

(一) 兒童出生證明書正本及副本

Hardcopy and photocopy of the child's birth certificate

(二) 回郵信封三個 (請貼上\$2 郵票及寫上地址)

Three stamped self-addressed envelopes (HK \$2 stamp and mailing address)

(三) 報名費\$40 (報名時繳交，報名費一經繳交，恕不發還。)

Enrollment Fee: HK\$40 (to be collected together with the application form. The paid Enrollment Fee is not refundable.)

日期

Date: _____

家長/監護人姓名

Name of Parent/Guardian: _____

家長/監護人簽署

Signature of Parent/Guardian: _____

*請在適當的□內加上✓。 *Please tick the appropriate boxes.

注意事項 / Point to Note:

此表格所提供的個人資料會用作處理幼稚園入學申請之用。申請程序完成後，所有提供資料將被銷毀。根據個人資料(私隱)條例規定，申請人有權要求查閱、更正及更新其個人資料。如有查詢，請與幼稚園聯絡。

Personal data in this form is provided for processing application for kindergarten admission. After completion of the application procedure, all information provided will be disposed of. In accordance with the Personal Data (Privacy) Ordinance, applicants have the right to access, correct and update their own personal data. Please approach the kindergarten for any enquiries.